



Chief Building Official

Job Posting: 63-2017

Posted: October 20, 2017

Duties	<ul style="list-style-type: none"> • The Chief Building Official (CBO), reporting to the Manager of Development Services utilizes a staff of municipal building officials and enforcement officers, ensures all buildings meet all Building Code requirements and all construction projects (new, alterations and maintenance) within the Municipality take place in accordance with the Ontario Building Code and other applicable statutes by examining, inspecting, investigating and approving construction plans and sites and the issuing of permits and/or orders to comply. • Liaises with City Officials, Construction/Building Professionals and the public to direct and enforce the Ontario Building Code and the Ontario Building Code Act providing advice, training and guidance to staff and stakeholders. • Directs staff in the enforcement of Municipal by-laws. • Manage the day-to-day maintenance of city facilities. All staff scheduling and performance management, and budget monitoring for specified city facilities. • Leads capital and building maintenance construction projects for city facilities, including, setting project specifications and time lines, overseeing tendering and RFP processes, hiring contract services, budgeting and monitoring project. • Assists the Director in the development of departmental and facility maintenance budgets, and capital forecasting. • Complies with all workplace Health and Safety Policies and Procedures including but not limited to: attend and participate in all H&S training and education activities; identify and report all H&S risks, accidents, incidents, injuries and damage and ensure all activities are carried out in a safe manner including the proper use of all assigned personal protective equipment. • Performs other related duties as assigned.
Qualifications	<ul style="list-style-type: none"> • Community College Diploma (3 year) in Engineering/Architecture. • Minimum 5 years related professional experience. • Ontario Building Officials Association Certificate. • Ministry of Municipal Affairs & Housing Certification. • Extensive knowledge of Ontario Building Code Act and Municipal Building Code. • Excellent written and oral comprehension and expression. • Negotiation skills.
Department/Division	Infrastructure and Development Services
Reporting to	Manager of Development Services
Annual Salary	\$83,722 - \$ 97,945
Closing Date/Time	Monday November 6, 2017 at 4:30pm

To apply for this position:

- Please submit a resume, clearly outlining your qualifications and experience, and quoting the job posting number.

While we appreciate all applications received, only those selected for an interview will be contacted. Personal information collected in response to this advertisement is collected under the authority of the Municipal Act, 2001 to determine eligibility for employment with the City of Stratford. Please direct inquiries to the Human Resources Department at 519-271-0250 x 274.



Human Resources Department

City Hall, P.O. Box 818

Stratford, ON N5A 6W1

hr@stratford.ca

519-271-0250 x 274

TTY: 519-271-5241

www.stratfordcanada.ca

- Applications can be submitted by email to hr@stratford.ca. Please do not submit duplicates.
- Please include the Job Posting Number in the message subject line. Attachments should be in Microsoft Word or PDF format.

Accommodations are available for people with disabilities for all aspects of the recruitment process. Applicants should make their needs known in advance.

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